



Colorado Community Health Alliance (CCHA) | Health First Colorado (Colorado's Medicaid Program)

Availity Launches Enhanced Provider Enrollment Features for Improved Efficiency

At a Glance:

- The Provider Enrollment and Network Management tool on Availity Essentials offers streamlined data submission and real-time status tracking.
- Administrators can manage access via Availity Essentials, enabling roles for provider enrollment and network management features.
- Practice profile changes are facilitated electronically through the Provider Data Management application on Availity Essentials.

Coming soon, we will add additional provider specialties and network management functionality to our Provider Enrollment and Network Management application available in Payer Spaces after logging in to Availity Essentials at <https://Availity.com>.

Features of the Provider Enrollment and Network Management Application Include:

- Ability to enroll as a new care provider.
- Ability to request to join our network. After review, a contract can be sent back to you digitally for an electronic signature. This eliminates the need for paper applications or paper contracts.
- A dashboard for the real-time status of the submitted applications.
- Streamlined complete data submission.
- Additional options to manage your network.

How to Use the Online Provider Enrollment and Network Management Application

The online application will guide you throughout the provider enrollment and network management process, providing status updates using **My Dashboard** within the Provider Enrollment and Network Management application. As a result, you know where you are in the process without having to call or email for a status.

Note: For any changes to your practice profile and demographics, use the Provider Data Management (PDM) application on Availity Essentials, which allows you to electronically submit any changes to your practice profile and demographics. Availity Essentials administrators and assistant administrators can access it by going to Availity Essentials > My Providers > Provider Data Management.

Accessing the Provider Enrollment Application:

- Log on to Availity Essentials and select Payer Spaces > CCHA > Applications > Provider Enrollment and Network Management to begin the enrollment process.
- If your organization is not currently registered for Availity Essentials, the person in your organization designated as the Availity Essentials administrator should go to <https://Availity.com> and select **Register**.

- For organizations already using Availity Essentials, your organization's Availity Essentials administrator should go to **My Account Dashboard** from the Availity Essentials home page to register new users and update or unlock accounts for existing users. Staff who need access to the Provider Enrollment tool need to be granted the role of Provider Enrollment.

Availity Essentials administrators and User administrators will automatically be granted access to Provider Enrollment:

- If you are using Availity Essentials today and need access to provider enrollment, work with your organization's administrator to update your Availity Essentials role. To determine who your administrator is, you can go to My Account Dashboard > My Administrators.

Contact Us

Availity Chat with Payer is available during normal business hours. Get answers to your questions about eligibility, benefits, authorizations, claims status, and more. To access Availity Essentials, go to <https://Availity.com> and select the appropriate payer space tile from the drop-down. Then, select **Chat with Payer** and complete the pre-chat form to start your chat.

For additional support, visit the *Contact Us* section of our provider website for the appropriate contact.